



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

ANANDARAM DHEKIAL PHOOKAN COLLEGE

- Name of the Head of the institution **DR SADANANDA PAYENG**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9706698333**
- Mobile no **9435317320**
- Registered e-mail **principaladp@gmail.com**
- Alternate e-mail **sadanandapayeng92@gmail.com**
- Address **RRB Road, Haibargaon**
- City/Town **Nagaon**
- State/UT **Assam**
- Pin Code **782002**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **DR CHITTARANJAN NATH**
- Phone No. **9101138725**
- Alternate phone No. **9435349259**
- Mobile **9101138725**
- IQAC e-mail address **iqacadpcollege@hotmail.com**
- Alternate Email address **crnath78@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://adpcollege.ac.in/upload/AQAR2022-23.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://adpcollege.ac.in/upload/a_calendar/1697442697.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.5	2004	04/11/2004	03/11/2009
Cycle 2	A	3.11	2016	19/01/2016	18/01/2021
Cycle 3	B++	2.94	2022	26/04/2022	25/04/2027

6. Date of Establishment of IQAC

18/05/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty (Dr. Jayanta Barman & Dr. Afifa Kausar)	NER Programme	DBT	2023; 3 years	3155200
Eco Club (ADP College)	Environment Education Programme	Assam Science Technology and Environment Council	2023-2024	80000
NSS, ADP College	Observation of International Day against Drugs Abuse	Assam State Aids Control Society	2023	10000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

45-Days Training Programme on 'Data Analyst' and 6-Days Training on 'Employability Skill' conducted to benefit 137 students.

3-months Coaching programme organized on ADRE to benefit over 300 students and alumni.

Arranged over 15 numbers of seminar/workshop/Professional Development Programme in collaboration with various departments and agencies.

Feedback from stakeholders and Self Appraisal Reports of faculties were collected, analysed and forwarded to concerned bodies for needful action.

Web DCS filled for AISHE and NIRF in time, participated in India Today Ranking, and various Audits conducted for quality assurance.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To introduce NEP 2020	NEP 2020 implemented in heart and soul under the guidance of Parent University. The college successfully conducted Examination and evaluation for first and second semester as per NEP guidelines.
To introduce online footfall of students and teachers at the Central Library	Attendance of college Central Library has been successfully digitized.
To conduct quality audit	Academic and Administration Audit, Financial Audit, Green and Environment Audit, Energy Audit etc were conducted for the session.
To conduct professional development programme for teaching and non-teaching staff	A number of Professional Development Programme, including that in IPR, Stress Management etc. were conducted for teaching and non-teaching programme.
To disseminate skill education to students	Apart from Skill Enhancement Course (SEC) integrated with NEP syllabi, the college introduced a few skill based Add-on Course.
To organised seminar/workshop/awareness etc on Gender Equity, Human values, Professional ethics, Life skills, Mental Health, Research methodology, Communication skill, IPR, Legal aspects on social media etc.	Various seminar, workshop, awareness programme were conducted covering all the mentioned aspects across the academic session.
To apply for additional courses like BA BEd, BSc BEd, MA, etc.	The college has applied to begin Integrated Teacher Training Programme (ITEP), and the application has been accepted by NCTE. Now awaiting online VT.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	25/01/2025

14. Whether institutional data submitted to AISHE

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Academic Council	25/01/2025
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023-24	15/02/2025
15. Multidisciplinary / interdisciplinary	
Anandaram Dhekial Phookan College is committed to the holistic implementation of NEP-2020, fostering a multidisciplinary and interdisciplinary academic environment. The college offers a wide range of programs, including BA, BSc, BCA, BVoc, MA, MSc, and PG Diploma courses, all operating under the CBCS system. This	

structure provides students with the flexibility to choose courses beyond their core disciplines, promoting an integrated learning experience. In alignment with NEP-2020, students can opt for multidisciplinary courses such as Environmental Studies, Gender Studies, and Human Rights, with Environmental Science being a mandatory Ability Enhancement Course (AEC). The CBCS framework, in conjunction with NEP-2020, enables students to transcend traditional disciplinary boundaries, allowing them to select subjects across Science, Arts, and Commerce as per Gauhati University regulations. Beyond academics, the college actively nurtures interdisciplinary engagement through various co-curricular initiatives. Workshops, popular talks, webinars, seminars, and training programs are regularly organized to encourage cross-disciplinary perspectives. Additionally, the institution emphasizes community engagement by involving students in extension services through NCC, NSS, Eco-club with nearby schools and its adopted village. These initiatives focus on vital societal themes, including gender equity, women's empowerment, education, health and hygiene, sustainable resource management, Swachh Bharat Abhiyan, and ICT and life skills development. Through such efforts, Anandaram Dhekial Phookan College is dedicated to creating a dynamic learning ecosystem that integrates knowledge, skill development, and societal responsibility in line with the evolving educational paradigm of NEP-2020.

16.Academic bank of credits (ABC):

Anandaram Dhekial Phookan College, as an affiliated institution of Gauhati University, operates in accordance with the university's regulations. While the college is not yet registered under the Academic Bank of Credits (ABC), it acknowledges the importance of the system in fostering flexible and student-centric learning, as envisioned in NEP-2020. In preparation for its future implementation, the college is actively supporting its parent university by facilitating the collection and submission of students' necessary details for ABC registration under the university's credentials. Committed to aligning with NEP-2020, the institution aims to integrate the ABC system to enhance academic mobility, credit transfer, and multidisciplinary learning opportunities, ultimately enriching the educational experience of its students.

17.Skill development:

Anandaram Dhekial Phookan College places significant emphasis on skill development, aligning with the objectives of NEP-2020 to

enhance employability and holistic learning. The institution offers a diverse range of skill-oriented programs integrated into its curriculum, including BCA, B.Voc in Herbal Processing Technology, Diploma in Dress Designing & Fashion Technology, PG Diploma in Computer Application, Certificate in Tea Technology, and Certificate in Spoken English. Additionally, Skill Enhancement Courses (SEC) are embedded within the CBCS syllabus across all departments to provide students with industry-relevant competencies. Beyond academics, the college actively fosters the development of language skills, ICT proficiency, soft skills, and professional competencies through specialized training programs. It conducts professional development workshops for both teaching and non-teaching staff while also organizing hands-on training sessions on practical skills such as mushroom cultivation, vermicomposting, weaving, yoga, and meditation. To further bridge the gap between education and industry requirements, the college has introduced multiple skill-based Add-on courses, ensuring that students are well-prepared for evolving professional landscapes. Through these initiatives, ADP College remains committed to equipping students with the necessary skills for academic excellence, career readiness, and lifelong learning.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Anandaram Dhekial Phookan College is committed to the holistic development of students by appropriately integrating the Indian Knowledge System (IKS) into its academic and cultural framework, in alignment with NEP-2020. The institution offers a diverse range of undergraduate courses in Assamese, Hindi, Sanskrit, and Bengali, with Assamese also available at the postgraduate level. Various disciplines, including Assamese, Hindi, Sanskrit, Bengali, Philosophy, Economics, Education, English, and Geography, incorporate topics that explore India's rich cultural heritage, traditions, and knowledge systems. The Department of Assamese has further strengthened this initiative by establishing a cultural museum, providing students with an immersive experience in Assamese art, culture, and traditions. The Philosophy department extensively covers Indian Philosophy, including Vedic and Non-Vedic schools, along with the teachings of the Bhagavad Gita, Upanishads, and other classical texts. The college designed 2 Add-on Courses and initiated a Sanskrit Learning Centre to promote IKS. The college adopts a bilingual approach to teaching and learning, with instruction and assessment conducted in both Assamese and English. Faculty members also communicate in Hindi and Bengali when needed,

ensuring inclusivity and accessibility for students from diverse linguistic backgrounds. To actively promote IKS, the college celebrates significant national events such as National Mathematics Day (honoring Srinivasa Ramanujan), National Science Day (celebrating the Raman Effect by C. V. Raman), Teacher's Day (in tribute to Dr. S. Radhakrishnan), Rashtra Bhasha Divas, Matri Bhasha Divas, Sanskrit Divas, and International Yoga Day. The College Youth Festival further enriches this endeavor through cultural programs and rallies that showcase India's heritage and traditional knowledge systems. Additionally, the College Magazine and departmental publications include articles in multiple languages—Assamese, English, Hindi, Bengali, and Sanskrit—reflecting the institution's commitment to linguistic and cultural diversity. Through these initiatives, Anandaram Dhekial Phookan College strives to preserve and promote the Indian Knowledge System while fostering a dynamic and inclusive learning environment.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Anandaram Dhekial Phookan College is dedicated to providing a structured, goal-oriented learning experience through the effective implementation of Outcome-Based Education (OBE). The institution actively informs both teachers and students about course and program outcomes, emphasizing their achievement throughout the academic journey. At the beginning of each session, students are oriented on the objectives of their chosen courses, enabling them to work systematically toward gaining knowledge and developing relevant skills by the end of the program. All departments also displayed course-outcome and employability of the courses in their departmental notice. To uphold the principles of OBE, the college systematically measures the attainment of program and course outcomes across all disciplines. Based on these assessments, targeted interventions are implemented to support both slow and advanced learners. Faculty members contribute by developing diverse teaching-learning materials, including PowerPoint presentations, instructional videos, and PDF notes, which are made available on the college website for flexible access. With expertise in online teaching, the faculty effectively employs a blended learning approach, integrating ICT tools to enhance the teaching-learning experience. Additionally, the college places a strong emphasis on experiential and experimental learning, providing students with practical exposure beyond the classroom. Field visits, hands-on training, practical sessions, and workshops supplement theoretical knowledge with real-world applications. Regular

motivational talks, webinars, and seminars further enrich students' academic and professional development. Through this comprehensive approach, Anandaram Dhekial Phookan College ensures that students not only acquire subject knowledge but also develop critical thinking, problem-solving abilities, and industry-relevant skills, aligning with the transformative vision of NEP-2020.

20.Distance education/online education:

Anandaram Dhekial Phookan College is committed to expanding Distance and Online Education in alignment with NEP-2020, ensuring greater accessibility and flexibility in learning. The college hosts a Distance and Online Education Study Centre under GUCDOE, Gauhati University, offering UG, PG, diploma, and certificate courses across various disciplines. It also provides a dual degree facility for regular students meeting the required qualifications. Strengthening its commitment to expanding distance learning opportunities, the college has also received approval to establish a study center for Krishna Kanta Handiqui State Open University (KKHSOU) from the next academic session. To facilitate online education, the college has implemented several initiatives, including a dedicated online learning portal (<https://adpcollege.ac.in/online/>) that provides students with seamless access to digital resources. Online classes are regularly conducted using platforms such as Google Meet, Google Classroom, and Zoom, which have proven to be highly effective for both teaching and assessment. The college LMS, in particular, plays a crucial role in providing study materials and evaluating student performance. Furthermore, the college has organized numerous national and international webinars, fostering an engaging online academic environment. Various talks and workshops are conducted to familiarize students and faculty members with different online platforms, ensuring they remain well-equipped to navigate the evolving digital learning landscape. Through these initiatives, Anandaram Dhekial Phookan College is committed to strengthening its distance and online education framework, making quality education more accessible and inclusive in accordance with NEP-2020.

Extended Profile

1.Programme

1.1 581

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2847

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 467

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 573

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 76

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 79

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	581
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2847
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	467
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	573
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	76
File Description	Documents
Data Template	View File

3.2	79
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	139.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Anandaram Dhekial Phookan College ensures effective curriculum delivery through a systematic and well-documented approach. Each year, the institution formulates its Academic Calendar in alignment with the parent university, Gauhati University. This calendar outlines key academic activities, including teaching days, admission schedules, examination dates, field visits, holidays, and important events.

A Routine Committee prepares and distributes the central class schedule, based on which individual departments develop their semester-wise departmental routines.

Regular teacher meetings are conducted at both the administrative and departmental levels to strategize and enhance curriculum delivery.

Each department designs a structured teaching plan that includes

lectures, tutorials, and practical sessions. Course progression is meticulously documented through departmental logbooks.

Sessional examinations are conducted, and results are displayed and discussed with students to provide necessary feedback. The departments maintain detailed records of these assessments.

To support students requiring additional assistance, remedial classes are arranged based on sessional exam performance.

Furthermore, records of academic activities such as seminars, assignments, field studies, and project work are systematically maintained to ensure a comprehensive and effective learning process.

This structured and documented approach enables the institution to uphold high standards of curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://adpcollege.ac.in/criterion1_2324.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Anandaram Dhekial Phookan College follows a well-structured academic calendar, customized from the affiliating university's schedule, encompassing curricular, co-curricular, and extracurricular activities. This calendar is published in the college prospectus and on the official website to provide students with a clear overview of academic and other scheduled events. Any modifications to the calendar are promptly communicated through the notice board.

For the systematic implementation of Continuous Internal Evaluation (CIE), the institution undertakes the following measures:

- Regular assignments are given by the departments to assess students' understanding.
- Class tests are conducted periodically to track academic progress.

- Many departments organize seminars and group discussions to enhance student engagement and comprehension.
- Field studies, laboratory visits, and outreach programs are conducted across 11 departments, integrating practical exposure with theoretical learning. Additionally, project work is assigned as per curriculum requirements.
- Sessional tests are conducted once per semester, and their records are maintained in departmental merit registers.
- Students who perform poorly in internal assessments receive remedial classes to strengthen their learning.

By strictly adhering to the academic calendar, the institution ensures a structured and effective evaluation system, fostering academic excellence and student development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://adpcollege.ac.in/criterion1_2324.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
55	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
15	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
386	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	

The institution actively incorporates crosscutting issues such as professional ethics, gender sensitivity, human values, environmental awareness, and sustainability into its curriculum across various disciplines.

Professional Ethics: Courses in Philosophy and Education introduce students to professional codes of ethics, equipping them with a strong moral foundation relevant to their careers.

Gender Sensitivity: Gender-related issues are embedded in the syllabi of English, Philosophy, and Political Science. These courses explore major feminist perspectives and examine literary texts by women from diverse socio-cultural and geographical backgrounds, particularly from the 19th and 20th centuries.

Human Values: Subjects like Education and Sanskrit focus on core human values such as life, liberty, equality, discrimination, human rights, duties, culture, and value-based education, fostering ethical awareness among students.

Environment and Sustainability: A compulsory course on Environmental Studies is offered to all second-semester undergraduate students to enhance their understanding of environmental challenges. Additionally, subjects like Botany, Geography, Economics, and Zoology integrate environmental concerns within their curriculum.

Beyond academics, the institution organizes seminars, workshops, and awareness programs on gender sensitization, environmental conservation, and ethical values. Activities such as plantation drives, sustainability initiatives, and awareness campaigns further reinforce these themes. The NCC and NSS units actively engage students in value-based activities, promoting social responsibility and ethical consciousness.

Through this multidisciplinary approach, the institution ensures that students develop a holistic perspective on ethics, gender equality, sustainability, and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

704

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://adpcollege.ac.in/feedback_student.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://adpcollege.ac.in/studentfeedbackreports.php
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1242	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

467

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution systematically evaluates students' learning capabilities and implements specialized programs to support both advanced learners and slow learners.

Assessment of Learning Levels: To identify students' academic progress and learning needs, the institution conducts:

- **Unit Tests & Surprise Tests:** Regularly administered across departments to assess students' understanding and retention.
- **Sessional Examinations:** Conducted each semester, providing a structured evaluation of student performance.
- **Home Assignments:** Regular assignments are given and reviewed to track comprehension and provide necessary feedback.
- **Assessment & Identification:** Academic performance, class participation, and instructor feedback are analyzed to identify students requiring additional support.

Programs for Slow Learners:

- **Remedial Classes:** Special coaching sessions offer targeted assistance to help students grasp difficult concepts, with periodic assessments to measure improvement.
- **Mentorship & Personalized Learning Plans:** Each slow learner is paired with a mentor for continuous guidance, with tailored learning strategies designed to address individual challenges.
- **Group Discussions & Peer Support:** Slow learners engage in discussions with advanced learners under faculty supervision to clarify doubts and reinforce learning.
- **Onsite Classes:** Field visits and hands-on experiences enhance practical understanding.

- **Supplementary Learning Resources:** Additional study materials, instructional videos, and online modules are provided for reinforcement.

Programs for Advanced Learners:

- **Departmental Seminars & Public Speaking Sessions:** Encouraging knowledge-sharing, presentation skills, and deeper subject engagement.
- **Enrichment Programs:** Advanced learners receive guidance to explore higher-level concepts, research opportunities, and competitive academic avenues.

By implementing these measures, the institution ensures a structured approach to nurturing both slow and advanced learners, fostering an inclusive and supportive learning environment.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/mentoring2023-2024.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2847	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To foster student engagement and enhance learning experiences, the college incorporates various student-centric methods:

- **Experiential and Participative Learning through Courses & Internships:** The institution offers courses such as Fashion Designing and B.Voc in Herbal Processing, designed

to provide hands-on learning experiences. Departments like Herbal Science & Technology facilitate student internships at reputed institutes, ensuring practical exposure.

- **Laboratory-Based Learning:** All science departments are equipped with well-maintained laboratories and advanced instruments, enabling experiential learning. Additionally, a Language Laboratory has been established to enhance English language proficiency through interactive sessions.
- **Workshops & Training Programs:** Regular workshops are organized to provide students with practical training and hands-on experience, reinforcing their learning through active participation.
- **Project-Based Learning:** Departments such as Geography, Education, Hindi, Chemistry, Botany, Zoology, Statistics, Computer Science, Mathematics, and Bengali integrate project work into their curriculum, promoting research-oriented and problem-solving skills among students.
- **Field Trips for Practical Exposure:** Departments including Geography, Economics, Botany, and Zoology conduct field visits to provide students with socio-cultural, socio-economic, and practical life-based learning experiences.
- **Departmental Seminars & Lecture Programs:** Course-specific departmental seminars and lectures are regularly conducted to encourage participative learning and intellectual discourse.
- **Interactive Sessions with Eminent Personalities:** The college organizes interactions with renowned scientists, authors, and cultural activists to inspire students and enhance their learning experience through meaningful engagement with experts in various fields.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://adpcollege.ac.in/upload/dvv/1738838410.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers utilize various ICT tools to enhance the teaching-learning process effectively, which can be summarize into following points:

LMS (Learning Management System): The College has successfully integrated technology into its teaching and learning process through the adoption of its own Learning Management System (LMS). The college's LMS facilitates seamless communication between students and faculty, enabling easy access to course materials, assignments, and other learning resources. It supports interactive discussions, and submission of assignments, ensuring a flexible and efficient learning environment. This digital platform not only enhances the academic experience but also promotes digital and self-directed learning, making education more accessible and engaging for both students and faculty members.

Softwares:The teachers incorporates different course oriented softwares, Programming language, websites etc. such as LaTeX, Python, SciNotes, QGIS, R Programming, Quizizz, Kahoot etc. for more effective teaching-learning process.

E-Content:Faculty members develop subject-specific e-content, such as study materials, video lectures, and texts. These are shared with students through platforms like college's LMS, YouTube, Google Classroom, and other online delivery methods.

PowerPoint Presentations:Both faculty and students frequently use PowerPoint presentations in classrooms to ensure an engaging and efficient experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

998

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows a well-structured and transparent internal assessment mechanism, ensuring continuous evaluation through multiple modes.

- 1. Sessional Examinations & Class Tests:** In adherence to university guidelines, sessional exams are conducted as a key component of formative assessment. The marks obtained are forwarded to the university and contribute to the final evaluation. Additionally, departments conduct regular class tests to monitor student progress.
- 2. Assignments & Reflective Essays:** Students are assigned coursework and reflective essays to enhance conceptual clarity and encourage analytical thinking. These tasks help consolidate learning and assess comprehension.
- 3. Practical Work & Project-Based Assessment:** Science departments integrate practical sessions with theoretical learning, evaluating students based on lab performance. Non-science disciplines, such as History and Philosophy, emphasize project work under faculty supervision for in-depth subject exploration.
- 4. Seminars & Interactive Assessments:** Departments organize student seminars where participants present on assigned topics. These sessions foster participative learning, and assessment is based on presentation skills, content depth, and engagement in discussions.

By incorporating diverse evaluation methods, the institution ensures a transparent, frequent, and comprehensive internal

assessment system that promotes academic growth and continuous learning.

File Description	Documents
Any additional information	View File
Link for additional information	https://adpcollege.ac.in/upload/dvv/1738840238.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a well-structured, transparent, and time-bound mechanism for addressing grievances related to internal examinations, strictly adhering to university guidelines. Internal assessment schedules are prepared in compliance with university norms and communicated to students in advance. To ensure fairness, invigilators are assigned at a 25:1 student-teacher ratio for effective monitoring.

Faculty members evaluate answer scripts within the designated timeframe, and students are given access to their assessed scripts for verification. Internal assessment grades are displayed on departmental notice boards to maintain transparency. Any grievances related to internal exams are addressed through a three-tier system:

1. Department Level: Students can approach their respective faculty members or the Head of the Department (HOD) for immediate resolution of concerns.
2. College Level: The institution has a Vice-Principal along with an Examination Committee that addresses grievances requiring broader institutional intervention.
3. University Level: If unresolved at the college level, students may escalate their concerns through the principal, who forwards the issue to the university for further action, including corrections in marksheets or certificates.

Students dissatisfied with university-level evaluations can request re-evaluation, recounting, or obtain a photocopy of their answer scripts for transparency. This structured approach ensures fairness and efficiency in grievance redressal.

File Description	Documents
Any additional information	View File
Link for additional information	https://adpcollege.ac.in/upload/dvv/1738840203.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures that Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) for all academic programmes are clearly defined, displayed on the college website, and effectively communicated to teachers and students.

For both undergraduate and postgraduate programmes, the outcomes are developed in accordance with the guidelines set by the affiliating Gauhati University. The institution follows the university's syllabus framework, which is designed by a university-appointed Syllabus Committee with inputs from faculty across affiliated colleges. From the 2023-2024 academic session, courses for 1st and 2nd semesters follow the NEP syllabus, while 3rd to 6th semesters adhere to the existing CBCS syllabus.

The IQAC of ADP College, in collaboration with faculty members, formulates specific programme outcomes for each course, outlining the expected knowledge and skills students will gain upon completion. To ensure awareness, the institution organizes an induction programme at the beginning of each academic year, where programme outcomes are explained to new students. Additionally, individual departments conduct orientation programmes to provide course-specific details and encourage student interaction.

Furthermore, the IQAC collects feedback from teachers and students regarding the syllabus and submits consolidated recommendations to the college administration for necessary action.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://adpcollege.ac.in/upload/dvv/1738993512.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution systematically evaluates the attainment of Programme Outcomes (POs) and Course Outcomes (COs) through a structured assessment process. Student performance is measured using internal assessments and end-term university examinations, ensuring a comprehensive evaluation of learning outcomes.

For internal assessments, the college employs multiple evaluation methods, including sessional exams, classroom tests, unit tests, and seminars. These assessments help gauge students' understanding and progress throughout the academic session. End-term examinations, conducted by Gauhati University, further validate student achievement in alignment with the prescribed curriculum.

Student performance, as reflected in their academic scores, serves as a key indicator of PO and CO attainment. Higher-grade students are considered to have successfully met the expected learning standards, while additional support is provided for students with lower grades to enhance their understanding. In the 2023 declared final results, the college reported a high pass percentage across all programmes. Notably, six students secured top positions in their final examinations under Gauhati University. Additionally, Rupak Das from the Physics Department qualified the IIT-JAM examination and secured admission at IIT Patna for an M.Sc. programme.

Beyond academics, the institution tracks students' progress in higher education, competitive exams, and placements, ensuring a holistic evaluation of programme and course outcome attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://adpcollege.ac.in/upload/dvv/1738842517.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

573

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://adpcollege.ac.in/upload/annualreport/1738669505.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adpcollege.ac.in/upload/dvv/1738839895.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

32.35200

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbtindia.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution fosters a dynamic ecosystem for innovation by

blending traditional and contemporary knowledge systems, supporting entrepreneurship, and leveraging technology to enhance learning and research. A LAN-based networking system and VPN-enabled digital library facilitate academic collaboration, while a Cultural Museum preserves and shares indigenous wisdom.

To develop entrepreneurial skills, students receive training in weaving, fashion designing, cutting, tailoring, food processing, vermicomposting, mushroom cultivation, and gardening.

Specialized courses such as M.Sc. in Herbal Science and Technology, B.Voc. in Herbal Processing Technology, and Certificate in Tea Technology strengthen industry-academia connections.

Digital learning is supported through Google Classroom, INFLIBNET, Shodh Ganga, NDLI, SWAYAM, e-PG Pathshala, and a dedicated LMS. Interactive tools like LaTeX, Python, SciNotes, QGIS, R Programming, Quizizz, and Kahoot enhance learning, while a collection of PPTs, question banks, and video resources aids knowledge transfer.

The Wi-Fi-enabled campus, 32 digital classrooms, and online academic monitoring ensure a tech-driven learning space. Eco-friendly initiatives, including solar lighting, infrared sensor-equipped LED lights, and a Climate Clock, promote sustainability.

Research and intellectual growth are encouraged through numerous programs on Research Methodology, Intellectual Property Rights (IPR), Skill Enhancement, and Entrepreneurship. The college collaborates with external agencies for research projects and publications at both institutional and faculty levels. It also publishes a college magazine, an ISSN journal, and books on various subjects, while departmental publications like Enthusia, Spectrum, and Juwar contribute to student-led scholarly discourse.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adpcollege.ac.in/Academic-Departments.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year	
3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year	
28	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
02	
File Description	Documents
URL to the research page on HEI website	https://adpcollege.ac.in/research_pub.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
42	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year, Anandaram Dhekial Phookan College conducted 70 extension programs aimed at raising awareness and actively involving students in addressing societal issues. These programs are designed to sensitize students to social challenges, fostering their holistic development while encouraging them to engage in community service.

One of the notable achievements of the year was the ADP College NCC Unit receiving the 'Best NCC College in North-East Region' award on March 14, 2024, presented by DG NCC Lt General Gurbirpal Singh at Gauhati Army Cantonment. This recognition reflects the college's commitment to social engagement and student development.

The college's extension activities extended beyond the campus, with initiatives reaching Mahariati Tribal Village (Adopted), Barhampur Blind School, and several neighboring schools and community areas. The college also extended its outreach to outlying districts like Kamrup (Metro), Majuli, and Golaghat to uplift and motivate various communities. Some of the key programs included: International Day for Persons with Disabilities, International Year of Millets, PSA Mega G-20 Programme, Swachhta Programme, Tree Plantation Programme, Visits to Daffodil College of Horticulture, Kaziranga Discovery Park, and Orchid Park etc.

These activities have had a significant impact, not only

promoting social awareness among students but also contributing positively to the community's development.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/view_ncc.php
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

71

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2283

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is well-equipped with essential infrastructure and physical facilities to support effective teaching and learning. It has 52 classrooms, including 12 smart classrooms and 16 laboratories. Classrooms with a seating capacity of over 300 are furnished with microphones, sound systems, and lecture stands for an enhanced learning experience.

The college houses four specialized museums:

- Zoological Museum (Zoology Department)
- Plant Museum and Herbaria (Botany Department)
- Botanical Garden and Orchid House (Botany & Herbal Science and Technology Department)
- Folklore Museum (Assamese Department)

The Biotech Hub serves as a central instrumentation facility, providing advanced laboratory support for science departments.

The Central Library, a member of the UGC N-LIST Consortium, maintains a book-to-student ratio of 1:23 and offers a book bank facility. Additionally, each department has a departmental library.

The college has 70 computers, with each department equipped with computers and printers. The Computer Science Department has two laboratories with 2 HP servers and 45 Thin Clients, while the Computer Hub features 18 computers with ICT facilities.

Facilities also include:

- Common Rooms for boys and girls
- Teachers' Common Room with AC, relaxing chairs, a conference table, and separate toilets
- Meeting Room for meetings and interviews
- Two Girls' Hostels with a total capacity of 70 students within the campus.

These facilities collectively ensure a conducive environment for holistic learning and academic excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adpcollege.ac.in/viewalbum2.php?a=2b0b1309c1fc5297765eed5bd46fed0af8498132bb554e8388c80ee28fdacf94165abb53309e57e2908d481fc5561405

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Anandaram Dhekial Phookan College provides well-equipped facilities to support cultural activities, sports, indoor and outdoor games, a gymnasium, and other recreational programs.

The indoor stadium, with a seating capacity of 200, features two badminton courts and a table tennis facility, offering students ample opportunities for indoor sports.

The boys' and girls' common rooms also include provisions for indoor games, with the girls' common room additionally equipped with a sanitary napkin vending machine for convenience.

The college gymnasium is furnished with modern exercise tools, including two multi-gym sets, promoting physical fitness.

The campus open field serves as a venue for outdoor sports, boxing, and other events, encouraging student participation in athletics.

For cultural events, the college auditorium, with a seating capacity of 800, hosts conferences, cultural programs, and government events.

A conference hall with 120-seat capacity, LCD projector, and screen facilitates academic discussions and workshops.

The institution also houses a Computer Hub, equipped with IC facilities for organizing seminars, webinars, video conferencing, and online programs for both students and faculty.

Additionally, a folklore museum showcases Assam's rich heritage, allowing students to explore the cultural history of Northeast India and gain insights into traditional practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adpcollege.ac.in/indoor.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

37

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://adpcollege.ac.in/lms2.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

39.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is in a three storied building with 700 sq.mt. floor area.

The library has a collection of 24105 (textbooks), 26273 (Reference books), and special collection of books on Gandhian thoughts, Vivekananda studies, Ambedkar studies, Human rights, Women studies, Tribal studies, Sankardeva studies, Publication by faculty members, College publication, award winning books etc. Besides, the library has a good collection of encyclopedias, dictionaries, books on competitive examinations, 48 nos. of rare manuscripts and 55 nos. of rare books, some of which have been digitized and uploaded in the Institutional repository.

The library is fully automated with Integrated Library management system named SOUL 3.0. The Online Public Access catalogue (OPAC) is made available for library users to know the status of availability of books and documents in the library. The library uses Dewey Decimal Classification (DDC) system for classification of books.

The library has set up an Institutional Repository in 2018 by using D-Space digital library software where college publications, question paper of previous years, rare books and reports are kept in digitized form. The repository can be accessible over library LAN and library wifi.

Digital foot fall mechanism has been initiated in the library w,e,f, 1st August 2023.

The library is an active member of INFLIBNET centre and NLIST consortia.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://adpcollege.ac.in/library_all.php
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.97	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
5	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The classrooms are upgraded to facilitate teaching through modern tools and techniques like digital classrooms, mounted projectors, projector screens, smart board (touch white board) etc.

The college office is equipped with 10 computers with facility for online admission and fees payment system.

The entire Campus is Wi-Fi enabled with necessary firewalls which can be accessed by students and staff members in the College Campus.

The Wi-Fi is provided with a high speed BSNL fibre leased line and the Bandwidth is more than 50 mbps.

The Routers are located in such a way that they cover most of the area of college campus.

The College has three Computer Labs and one of them is a Language Lab. Out of the three Labs two of them are designed with client server architecture in which all the systems are connected to some particular servers.

The LAN is designed in star network for high-speed internet facility. All the computers in Labs are provided with the latest updated software and hardware.

The College has a Computer Hub consists of 18 computers with individual operating system, for both the students and teachers. All the systems in the Hub are connected through LAN with internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://adpcollege.ac.in/viewalbum2.php?a=43f5593beaac0ff5268102a45fa56b9af235069716398006212aa75e97ae442d68c27d70f205ce6265abb2dc5105d8251fc5297765eed5bd46fed0af8498132bb554e8388c80ee28fdacf94165abb53309e57e2908d481fc5561405

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

100.3

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The classrooms are upgraded to facilitate teaching through modern tools and techniques like digital classrooms, mounted projectors, projector screens, smart board (touch whiteboard) etc.
- The college office is equipped with 10 computers with online admission and fees payment system.
- The Campus is Wi-Fi enabled with necessary firewalls which can be accessed by students and staff members in the College Campus.
- The Wi-Fi is provided with a high-speed BSNL fibre leased line and the Bandwidth is more than 50 mbps.
- The Routers are located in such a way that they cover most of the area of college campus.
- The College has three Computer Labs and one of them is a Language Lab. Out of the three Labs two of them are designed with client-server architecture in which all the systems are connected to some particular servers.
- The LAN is designed in star network for high-speed internet facility. All the computers in Labs are provided with the latest updated software and hardware.
- The College has a Computer Hub consists of 18 computers with individual operating system, for students and teachers. All the systems in the Hub are connected through LAN with internet facility.
- The campus is under video surveillance with CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adpcollege.ac.in/committees.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1940

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://adpcollege.ac.in/upload/dvv/1738999860.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
323	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
323	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

152

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****12**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****70**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides a variety of student support services, which are clearly listed in the college prospectus. The IQAC

informs students about these programs and asks for permission to display banners and other signs both inside and outside the college that highlight the services provided, which include a counseling cell, a gymnasium, a canteen, CCTV surveillance, scholarships, student aid for those in need, and drinking water facilities.

Students serve as delegates on numerous subcommittees that are periodically formed to ensure the seamless operation of major campus activities. Students are represented in committees that create and carry out policies, such as the Internal Quality Assurance Cell (IQAC), the Grievances Redressal Cell, and the Anti-Raging Cell. Additionally, in accordance with UGC regulations, the college has students represented in the students' union. Moreover, students are represented in several departmental subcommittees that are periodically formed by the heads of departments to carry out fieldwork, seminars, and presentations. The students participate in planning and execution of various activities such as "World Environment Day, 2024," "Plantation Drive," "Extension Programs," "NCC Camp," "International Day of Disable Person," and others through their representation in the college's Eco Club, NCC unit, and NSS unit.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/upload/dvv/1739000866.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

118

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The ADP College Alumni Association plays an active role in the growth and development of the institution through financial and other support services. In 2023-2024, the association organized frequent gatherings and engaged with IQAC to stay updated on the college's advancements. Alumni members actively participated in the College Foundation Day celebration (2023) and attended the General Meeting and award presentation ceremony during College Week (2023-2024).

Each graduating student contributes Rs. 200/- to the Alumni Association, strengthening its financial base for developmental initiatives. Under the leadership of Kesharam Nath and Swapna Kalita, the president and the secretary, the association provided essential materials, tools, books, wall clocks, and aquarium equipment to various departments.

Beyond financial contributions, the Alumni Association also undertakes community and cultural initiatives. On December 24, 2023, it organized a free health check-up camp for senior citizens on the college premises. Additionally, from March 23-30, 2024, it collaborated with Antara Kalakendra, Nagaon, to conduct a workshop on "Traditional Folk and Creative Dance." The association also played a key role in supporting the Anandaram Dhekial Phookan Award 2024 function, where veteran artist Adil Hussain was honored on October 21, 2024.

Through its continued engagement, the Alumni Association significantly contributes to the institution's academic,

cultural, and infrastructural development.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/upload/dvv/1739000945.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Anandaram Dhekial Phookan College is committed to providing quality education while fostering holistic development among students. Situated in the heart of Assam, the institution caters to a diverse student community, including those from rural and hilly regions. Its governance structure ensures that all academic and co-curricular programs align with the institution's mission of student growth and success.

The faculty and administrative staff work collaboratively to create an inclusive and supportive learning environment. The college promotes social responsibility by actively engaging students in community service and environmental awareness initiatives. Various workshops and activities are conducted to instill environmental consciousness and sustainable practices.

To enhance technological proficiency, the college offers access to e-resources and digital learning tools, ensuring students remain equipped with modern skills. The administration continuously encourages innovation in planning, teaching, and evaluation, striving for excellence in education.

Mission:

- 1.To provide quality education.
- 2.To promote scientific temper.
- 3.To induce social responsibility.

Vission

- 1.To make it a centre of excellence.
- 2.Help to build future citizen with skill,character and personality

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Anandaram Dhekial Phookan College upholds democratic values in its governance, fostering a participatory and decentralized work culture. The institution ensures collective decision-making by involving all stakeholders, including the Governing Body, Principal, Vice-Principal, Academic Council, various committees, and the Students' Union. Each entity functions within the institutional framework, ensuring smooth administration and academic excellence.

The Governing Body serves as the executive authority, formulating policies in alignment with government regulations. It consists of a government-nominated President, university representatives, faculty members, a non-teaching staff representative, the librarian, and parent representatives. The Principal, as the administrative head, oversees institutional operations, supported by office staff. The Vice-Principal manages academic affairs, while the Academic Council, comprising the Principal, Vice-Principal, IQAC Coordinator, and Heads of Departments, takes key academic decisions.

The IQAC plays a crucial role in ensuring continuous quality enhancement. Various committees and cells are established to monitor and implement institutional policies effectively. Through participative management, all stakeholders work collaboratively, keeping student welfare and academic development at the center of institutional practices. This

decentralized structure promotes transparency, efficiency, and inclusive leadership.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/committees.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Anandaram Dhekial Phookan College is committed to holistic student development, focusing on academic, cultural, and social enrichment. The institution strategically emphasizes a student-centric environment, ensuring that teaching and learning remain engaging, effective, and comprehensive. Faculty members are continuously oriented towards innovative pedagogies, while non-teaching staff receive training to provide optimal student support.

To create a barrier-free and inclusive campus, the administration actively implements infrastructure development plans. Adequate financial resources are allocated for academic growth and facility maintenance. The college has outlined plans for the construction of a new science building, museum, smart classrooms, and a seminar hall with ICT facilities, along with a fire safety system. Additionally, a Botanical Garden and Experimental Land are being developed to enhance practical learning.

The institution encourages active participation from all stakeholders in decision-making and welfare initiatives. Students are assisted in securing government and private scholarships, fellowships, and financial aid. Various capability enhancement programs such as career counseling, competitive exam guidance, soft and life skills training, remedial coaching, language lab sessions, computer skills training, yoga, and personal counseling are regularly conducted. Skill-based certificate courses further enhance employability. The Principal, Vice-Principal, IQAC, and various committees ensure the seamless execution of these strategic initiatives.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://adpcollege.ac.in/upload/dvv/1738876704.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Anandaram Dhekial Phookan College, affiliated with Gauhati University, adheres to the academic policies of its parent institution. The college operates under the Directorate of Higher Education (DHE), Government of Assam, ensuring compliance with government regulations. The Governing Body (GB) serves as the apex decision-making authority, overseeing all administrative matters in alignment with government policies.

The Principal, as the administrative head, collaborates with faculty and staff to ensure smooth academic and non-academic operations. The IQAC, supported by various committees, plays a pivotal role in quality assurance. The Academic Council, comprising the Principal, Vice-Principal, IQAC Coordinator, and Heads of Departments, formulates and implements academic policies. The Office of the Principal, staffed by head assistants, senior and junior assistants, and Grade IV employees, functions under the supervision of a senior assistant. The library staff, including the librarian and assistant librarian, ensures efficient resource management.

Appointments and promotions follow a transparent and merit-based process, strictly adhering to UGC guidelines and DHE regulations. The Government Reservation Policy is meticulously followed. The Governing Body oversees the appointment process, ensuring fairness in the recruitment of teaching and non-teaching staff. This structured framework ensures efficiency, accountability, and institutional excellence.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/governingbody.php
Link to Organogram of the institution webpage	https://adpcollege.ac.in/instiorganogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Anandaram Dhekial Phookan College is committed to the well-being of its teaching and non-teaching staff by implementing various welfare measures to support their professional and personal needs. The institution ensures financial, health, and career-related assistance to enhance staff satisfaction and productivity.

Key welfare initiatives include:

- ADP College Employees Thrift and Credit Cooperative Society Ltd., providing financial support to staff.
- Employee insurance schemes for financial security.
- Medical leave and financial assistance for medical treatment and emergencies.

- Child care leave for female faculty.
- Participation in Faculty Development Programs (FDPs) to encourage professional growth.
- Women Study and Welfare Centre, dedicated to the welfare of female faculty and students.
- Internal Complaint Committee, ensuring a safe and inclusive work environment as per government regulations.
- Well-furnished digital library and research laboratory facilities to support academic and research activities.
- Yoga and stress management programs conducted periodically.
- A well-equipped gym for health and wellness.
- Financial support to attend seminar, workshop and conference
- Group Insurance Scheme (GIS)
- Provident Fund ensuring financial security after retirement.
- Free health check-ups including a First Aid Box, and periodic Health Camps
- CCTV installation for safety and security. These measures aim to enhance job satisfaction, promote a healthy work environment, and support the overall well-being of all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

59

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Anandaram Dhekial Phookan College has a structured performance appraisal system for both teaching and non-teaching staff, ensuring continuous assessment and professional growth. The IQAC and administration systematically evaluate staff performance to maintain institutional excellence.

For teaching staff, the IQAC collects self-appraisal reports annually. The Performance-Based Appraisal System (PBAS) is used to assess the Academic Performance Indicator (API), particularly during promotions. The Principal and Departmental Promotion Committee review and certify the evaluation, forwarding it to the Directorate of Higher Education (DHE), Government of Assam, for Career Advancement Scheme (CAS) placements and promotions.

For non-teaching staff, an appraisal proforma is collected and forwarded to the relevant authority. Additionally, a Confidential Report is prepared and certified by the Principal to assess overall performance.

To ensure transparency and identify areas for improvement, the college website facilitates student feedback collection, providing insights into the strengths and weaknesses of faculty and administration. This structured appraisal system enhances accountability, encourages professional development, and upholds institutional standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Anandaram Dhekial Phookan College ensures transparency and accountability in financial transactions by adhering to well-defined financial management protocols. The institution conducts both internal and external financial audits regularly to maintain compliance with financial regulations and safeguard stakeholder interests. The internal audit is carried out annually by Samir Das & Associates Chartered Accountants, ensuring proper financial oversight. External audits are conducted by the Director of Audit (Local Fund), Assam, Guwahati, ensuring that all financial operations meet regulatory standards. Additionally, separate audits are conducted for grants received from UGC, RUSA and for research grants from various funding agencies. The institution also undergoes ISO certification and Academic and Administrative Audits (AAA) as mandated by the external agencies.

To ensure effective financial management, the college follows a system of timely audits and structured financial documentation, with all transactions processed through online platforms PFMS etc. for external grants. The institution maintains a robust mechanism to preserve financial records, and any audit objections raised are addressed promptly. By upholding a transparent and efficient financial system, ADP College reinforces its commitment to financial integrity and accountability.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/upload/audit_finance/1739033682.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.80400

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Anandaram Dhekial Phookan College follows a well-structured financial strategy for mobilizing funds and ensuring their optimal utilization to support institutional growth and student welfare. The college generates funds from multiple sources, including grants from the State Government, UGC, and RUSA, as well as fees from self-financed PG courses and other aided programs. Additional revenue is raised through rental income from the on-campus State Bank of India ATM, earnings from the college canteen, and fees collected from hosting government examinations such as Higher Secondary Exams and recruitment tests conducted by the Government of Assam. The college auditorium is also frequently utilized for government programs, contributing to fund generation. Donations from teaching and non-teaching staff further aid in student welfare and community outreach programs.

The Governing Body, Finance Committee, and Construction Committee oversee fund allocation and ensure transparent financial planning. The Purchase Committee follows a structured tendering system, comparing multiple quotations before procurement. All financial transactions are conducted through centralized bank accounts, with expenses managed via cheques by authorized personnel.

Funds are strategically utilized for infrastructure development,

including the construction of new buildings, smart classrooms, and seminar halls with ICT facilities. Additional expenditures cover campus cleanliness, tree plantation drives, book publications, organizing seminars, workshops, and student welfare activities. Financial accountability is ensured through biannual internal audits by a Chartered Accountant and periodic external audits by the State Government. This comprehensive financial strategy ensures the college's sustainable development and efficient resource management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a vital role in ensuring continuous quality enhancement at Anandaram Dhekial Phookan College. It systematically reviews the teaching-learning process, faculty development, and institutional methodologies at periodic intervals. The IQAC collaborates with the administration to maintain quality standards and ensure the college website remains updated with relevant information.

To enhance faculty, staff, and student development, IQAC organizes various training and skill-based programs. Key initiatives include a 45-day workshop on data analysis, a six-day employability training program for girls, and Professional Development Programs on Intellectual Property Rights and Stress Management. Additionally, an induction program for newly enrolled students and two online campus placement drives for final-year students were conducted.

The IQAC ensures stakeholder engagement by collecting and analyzing feedback from students, faculty, alumni, and employers, forwarding necessary recommendations to the higher authorities. Notices are circulated regularly to facilitate departmental activities. A strong emphasis is placed on expanding ICT infrastructure and fostering a learner-centric teaching environment. To strengthen student-teacher interaction, the mentoring system is actively encouraged.

IQAC also oversees academic, energy, and green audits annually and verifies Performance-Based Appraisal System (PBAS) reports for faculty members, ensuring a robust quality assurance framework within the institution.

File Description	Documents
Paste link for additional information	https://adpcollege.ac.in/igac_dashboard.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) plays a crucial role in maintaining and enhancing the academic quality of Anandaram Dhekial Phookan College. To ensure continuous improvement in teaching and learning, the IQAC regularly organizes academic programs for students and conducts meetings with Heads of Departments (HODs) to address academic challenges. Student interaction programs are also conducted to identify and resolve learning difficulties.

Each department maintains logbooks for class records, which are monitored by IQAC to ensure effective curriculum delivery. During Academic Council meetings, academic concerns are discussed, and IQAC collaborates with the administration to implement necessary improvements. Based on the Academic Council's recommendations, new policies and strategies are framed and executed to enhance the teaching-learning process.

At the beginning of each academic year, faculty members submit their teaching plans, and all teachers are instructed to complete their coursework within the stipulated time. The IQAC also maintains records of student progression and placement, ensuring a structured approach to academic growth. Through periodic reviews and assessments, IQAC ensures the effectiveness of institutional strategies, leading to continuous improvement in teaching methodologies and learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://adpcollege.ac.in/upload/annualreport/1738669505.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity provides equal opportunities for access to education, ensuring fair, just and impartial treatment for both men and women. The issue of gender in higher education helps reinforce aspects of equity, social inclusion, increasing access as well as gender-parity in enrolments in this sector. The importance of gender equity in education takes into consideration the concerns of both the genders to reach quality, progress and achievement in different aspects of life.

ADP College, Nagaon, Assam is a public institution where everyone is treated with respect and where individual ability is valued. The College has a commitment of making a positive difference in people's lives. Being a co-educational institution, it has secured a name in the locality as 'safe and secure' place for women, students and staff. Our success in promoting gender equality among staff and students has been shown by a variety of actions and activities such as conducting gender sensitization campaigns, training programmes, workshops, lecture programmes, awareness programmes etc.

ADP College works for the prevention of discrimination and takes action against gender related issues. It looks into grievances and complaints of students, teaching, non-teaching staff of the Institution, especially in cases of gender discrimination of backward classes.

File Description	Documents
Annual gender sensitization action plan	https://adpcollege.ac.in/upload/dvv/1738670023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://adpcollege.ac.in/upload/dvv/1738669890.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management : The college generates a minimal amount of solid waste, indicating a conscious effort to reduce waste at the source. Dustbins are placed to encourage proper waste disposal habits among students and staff. The Nagaon Municipal Board collects solid waste on a weekly basis, ensuring a systematic removal process. The waste collected is eventually disposed of, emphasizing the importance of proper disposal methods to prevent environmental pollution.

Liquid Waste Management : The college has a system in place to prevent the discharge of pollutants into water courses. Hazardous liquid materials are collected and disposed of in a manner that prevents environmental harm. Liquid waste is drained into the district's drainage system through designated pipes.

E-Waste Management E-Waste Collection, Disposal: The college has a dedicated central E-waste store house. In addition, each department takes initiative to store and collectively dispose the electronic waste. Obsolete computers are exchanged to procure new ones from supplier. Printer cartridges are refilled instead of being disposed off. UPS batteries are exchanged with the vendor for new batteries, showcasing a responsible approach to battery disposal.

Biomedical, Hazardous, and Radioactive Waste: The hazardous liquid chemicals used in science laboratories are disposed to drainage through basin, while the solid chemicals are disposed through solid waste management system. However, the college produce no radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Anandaram Dhekial Phookan College exemplifies a commitment to fostering cultural harmony, inclusivity, and empowerment through its diverse initiatives.

Cultural, Regional and Linguistic Contributions

The college celebrates cultural diversity and integrates regional heritage and linguistic contributions into its academic framework through meaningful programs as follows:

Ten Days Spoken Sanskrit Course (19/08/2023 to 28/08/2023).

The Sanskrit Day is celebrated on 5/9/2023.

The Hindi Divas celebration on 14/9/2023 emphasized Hindi's significance as a unifying language in Northeast India.

Lecture demonstration on Theatre of the Oppressed on 30/9/2023.

International Mother Language Day on 21/2/2024 highlighted the importance of linguistic diversity.

Interaction program "Meet the Author Mousumi Kandali" on 30/3/2024.

Events such as the international lecture on Greek theater on 30/5/2024 and the performance of drama and mime on 3/6/2024 are conducted.

Socio-Economic Empowerment

The college prioritizes skill development through initiatives pointed below:

Field studies conducted on 23/9/2023 regarding socio-economic condition of weavers in the handloom industry in Sualkuchi, Assam.

Socio-economic survey at Bhalukpong in Arunachal Pradesh on 17/11/2023.

Socio-economic study of Sikh people of Borkhola village on 6/4/2024.

Solid Waste Management workshop on May 21, 2024, and lectures on agricultural entrepreneurship, equipping students to address societal challenges with sustainability and inclusivity.

Apart from these activities, the college, under the initiative of Teacher's Council, regularly help the flood affected areas of

its nereby areas every year.

It also distributes cloths to the Barhampur Blind School and Nagaon Old Age Home in last few years.

The students of Neheru Bidyapeeth was also supplied with school-bags and other stationaries.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Anandaram Dhekial Phookan College demonstrates a strong commitment to fostering awareness of constitutional values, rights, duties, and responsibilities among its students and staff.

The Department of Commerce and Economics, in collaboration with the Department of Taxes, Nagaon, organized a workshop on the B2C tax structure and consumer privileges, attended by 55 students. The session, graced by Mr. Bhaskar Jyoti Goswami, SP Taxes, was informative and interactive, raising awareness of economic rights and responsibilities.

On National Voters' Day, the Department of Political Science conducted a lecture program, highlighting voting rights and constitutional provisions. The session was attended by 60 students and emphasized the significance of active civic participation.

A lecture on Constitutional Rights by Dr. Pijush Debnath, senior faculty of Political Science, educated 62 students across various streams about the Fundamental Rights enshrined in the Constitution.

An extension program was organized by the Department of Political Science and Education collaboration with Women Study Centre, ADP College, Nagaon, on the topic: "Social Media and Adolescence Stage."

A fund was raised from students to donate for welfare of the casualties of Indian Army on 15th August 2023, thereby to sensitize them about their responsibilities towards the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://adpcollege.ac.in/upload/dvv/1738669941.pdf
Any other relevant information	https://adpcollege.ac.in/Academic-Departments.php

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Anandaram Dhekial Phookan College celebrates most important national and international commemorative days / events / festivals in remembrance of the defining moments and the great founding

fathers of India. Every year the college celebrates birth and death anniversaries of epoch-making Personalities, Yoga Day, World Aids Day, National Youth Day and others. These celebrations help to inspire our students and also to make public awareness through social issues. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcates a feeling of togetherness, unity and national fervor among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well being. The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the national and international commemorative days /events /festivals. The NSS and NCC volunteers play a major role in these activities throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Promotion of Indian Knowledge System (IKS)

The Indian Knowledge System (IKS) is a collection of knowledge systems, practices, and innovations that have developed in India over time. The key purpose of IKS is to promote indigenous Indian systems of knowledge, to inspire and enlighten people about India's rich cultural heritage and to motivate modern innovation across various disciplines. Anandaram Dhekial Phookan College has been promoting the Indian Knowledge System through seminars, lectures, and debate competitions etc. since the past two, three

years.

2. Village Adoptopn: Mahoriati Kamarchuk Gaon, Nagaon, Assam

The objective of the practice is to perform various activities and awareness programs in the village adopted by Anandaram Dhekial Phookan College. It is important to spread awareness in the rural areas of Assam regarding environment, health, self-reliance, etc, so that the people of those areas can rely on themselves as well as practice good habits. The evidence of success can be depicted by the various activities done since, 2018 in the village such as Weaver's Awareness Camp, Health check-ups and plantation drives.

File Description	Documents
Best practices in the Institutional website	https://adpcollege.ac.in/upload/dvv/1739038830.pdf
Any other relevant information	https://www.facebook.com/share/p/15o7kq47Sy/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Anandaram Dhekial Phookan College was established in 1959 with a vision to provide educational opportunities to the rural people of the district of Nagaon. The vision of the college, which was framed to make the college a place of excellence and quality education, has also been successfully attained. Presently, the college has more than 3000 students, where most of them are from rural areas of Nagaon as well as the neighboring districts of Karbi Anglong, Hojai, Morigaon and so on. The college has a central library which has about 51345 books and are also in the process of procuring more in the days to come. In addition to that, all the Departments have sufficient number of books in their Departmental libraries, Students are allowed to access the books from the central library as well as from the Departmental library as per their needs. The students have shown good progress in their academic and social activities in the past years. The participation of the students in various academic,

sports, and cultural events is praiseworthy and have received numerous recognitions. Over the years, the college has maintained coordination with reputed institutes and industries through mutual exchange of students and faculties under MOUs.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Persuade and gain permission of ITEP to start integrated BEd course.
- Construction of smart classrooms.
- Hosting of National and International Seminar.
- Reconstruction of the college library to make it student friendly.
- Hosting the college library on cloud space.
- Complete the construction of a Mini Conference Room adjusted to Principal's office.
- Construct an open stage in front area of the college for multipurpose use.
- Construct a Skill Hub center for promotion of IKS.
- Construction of an Examination Evaluation Centre.
- Constructing a centralize bore-well to increase the facility for drinking water.
- Construction of gallery space in existing college auditorium.